




Understanding Your TSP Participant Statement

This leaflet shows a sample participant statement and describes the information that is shown on the statement. You can find the description for a numbered item by moving your cursor over each red bulleted number. If you are printing this leaflet, the descriptions of the items will appear at the end.



THRIFT SAVINGS PLAN

QUARTERLY PARTICIPANT STATEMENT

Page 1 of 2

1 07/01/2003 – 09/30/2003

Please review this statement for accuracy, as the information in it is considered correct unless you notify us within 30 days of the date you receive it. To correct errors in contribution allocations and interfund transfers, you should contact the TSP Service Office at (504) 255-8777, TDD: (504) 255-5113. For all other corrections, you should contact your agency or service.

2 Name: Mary Smith
Social Security Number: 923-45-6789
Date of Birth: 03/06/50
Retirement Coverage: FERS 3

4 Employment Status: Active
Beneficiary Designation on File: Yes, dated 11/02/2001 5
6 Total Service Required for Vesting: 3 years from 09/17/1992
Legal Residence: 7

8 Current Contribution Allocation: G Fund = 40% F Fund = 0% C Fund = 60% S Fund = 0% I Fund = 0%

9 The TSP open season is October 15 – December 31, 2003. If you want to start contributing or change the amount you are contributing to the TSP, submit a TSP-1 or (TSP-U-1, if you are a member of the uniformed services), Election Form, to your agency or service (or use their electronic version) during the open season.

10 SUMMARY OF QUARTERLY ACTIVITY

	G Fund	C Fund	Total
Balance as of 06/30/2003	\$6,998.16	\$10,667.78	\$17,665.94
Contributions and Other Additions	8,069.95	12,106.48	20,176.43
Withdrawals and Other Deductions	4,000.00 –	6,000.00 –	10,000.00 –
Interfund Transfers	1,122.89	1,122.89 –	0.00
Increase/Decrease in Value	70.78	515.40	586.18
Balance as of 09/30/2003	\$12,261.78	\$16,166.77	\$28,428.55 11

12 Percent of Account 43% 57% 100%

13 ADDITIONAL CONTRIBUTION INFORMATION

Year-To-Date Catch-Up Contributions	\$0.00
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14 QUARTERLY LOAN ACTIVITY

Loan ID	Principal as of 07/01/03	Amount of New Loan	Principal Repaid	Principal as of 09/30/03	Interest Paid	Date of Last Loan Payment
0723003G	\$0.00	\$10,000.00	\$118.95	\$9,881.05	\$19.23	09/24/2003

15 Mary Smith
123 Main Street
Anytown, State 54321

ThriftLine: (504) 255-8777 • Web site: www.tsp.gov

FORM TSP-8 (9/03)

TRANSACTION DETAIL BY SOURCE ¹⁶

Payroll Office	Posting Date ¹⁷	Transaction Type* ¹⁸	Employee	Agency Automatic (1%)	Matching	Total ²⁰
		Beginning Balance	\$10,305.13	\$1,472.16	\$5,888.65	\$17,665.94
47000016	07/09/03	Contribution	107.69	15.38	61.54	184.61
47000016	07/23/03	Contribution	107.69	15.38	61.54	184.61
47000016	08/06/03	Contribution	107.69	15.38	61.54	184.61
47000016	08/20/03	Contribution	107.69	15.38	61.54	184.61
	08/21/03	Loan Disbursement	10,000.00 –			10,000.00 –
47000016	09/03/03	Contribution	107.69	15.38	61.54	184.61
47000016	09/12/03	Late Contribution for 06/11/03 ¹⁹	107.69	15.38	61.54	184.61
47000016	09/12/03	Earnings Adjustment for 06/11/03	1.95	0.28	1.11	3.34
	09/16/03	Rollover	18,742.64			18,742.64
47000016	09/17/03	Contribution	107.69	15.38	61.54	184.61
47000016	09/17/03	Loan Payment	138.18			138.18
		Increase/Decrease in Value	342.01	48.83	195.34	586.18
		Ending Balance	\$20,283.74	\$1,628.93	\$6,515.88	\$28,428.55

* Interfund transfers are not displayed in this section. They are reflected in the detail by fund.

TRANSACTION DETAIL BY FUND ²¹

Government Securities Investment (G) Fund

Posting Date	Transaction Type	Transaction Amount ²²	Share Price ²³	Number of Shares ²⁴	Dollar Balance
	Beginning Balance		\$10.02	698.4194	\$6,998.16
07/09/03	Contribution	\$73.85	10.03	7.3629	
07/23/03	Contribution	73.85	10.04	7.3555	
08/06/03	Contribution	73.85	10.06	7.3409	
08/20/03	Contribution	73.85	10.07	7.3337	
08/21/03	Loan Disbursement	4,000.00 –	10.07	397.2195 –	
09/03/03	Contribution	73.85	10.08	7.3264	
09/10/03	Interfund Transfer	1,122.89	10.09	111.2868	
09/12/03	Late Contribution for 06/11/03	73.85	10.10	7.3118	
09/12/03	Earnings Adjustment for 06/11/03	0.67	10.10	0.0658	
09/16/03	Rollover	7,497.06	10.10	742.2832	
09/17/03	Contribution	73.85	10.11	7.3046	
09/17/03	Loan Payment	55.27	10.11	5.4669	
	Ending Balance		\$10.12	1211.6384	\$12,261.78

Common Stock Index Investment (C) Fund

Posting Date	Transaction Type	Transaction Amount	Share Price	Number of Shares	Dollar Balance
	Beginning Balance		\$10.12	1054.1279	\$10,667.78
07/09/03	Contribution	\$110.76	10.41	10.6397	
07/23/03	Contribution	110.76	10.27	10.7847	
08/06/03	Contribution	110.76	10.06	11.0100	
08/20/03	Contribution	110.76	10.43	10.6193	
08/21/03	Loan Disbursement	6,000.00 –	10.47	573.0659 –	
09/03/03	Contribution	110.76	10.63	10.4196	
09/10/03	Interfund Transfer	1,122.89 –	10.58	106.1336 –	
09/12/03	Late Contribution for 06/11/03	110.76	10.60	10.4491	
09/12/03	Earnings Adjustment for 06/11/03	2.67	10.60	0.2523	
09/16/03	Rollover	11,245.58	10.52	1068.9715	
09/17/03	Contribution	110.76	10.45	10.5991	
09/17/03	Loan Payment	82.91	10.45	7.9340	
	Ending Balance		\$10.59	1526.6077	\$16,166.77

Note: The share prices shown in this sample are for illustrative purposes only. They do not represent actual prices.

You should **review** your participant statements to make certain that they are accurate. If you are still employed and you believe there is a mistake on your statement, you should contact your agency or service. If you have already left Government service, you should contact the TSP Service Office instead. You should keep your participant statements with your other financial records.

- 1 Statement Period.** These dates identify the period of time the statement covers. After each calendar quarter, you will be able to view a new statement on the TSP Web site (or receive one by mail). Calendar quarters end March 31, June 30, September 30, and December 31.
- 2 Personal Information.** This section shows your name, Social Security number, and date of birth, all of which are used to identify your account.
- 3 Retirement Coverage.** Your retirement coverage tells the TSP whether or not you are eligible for agency automatic or matching contributions. It also determines the maximum percentage that you can contribute to the TSP. Your agency or service provides this information.
- 4 Employment Status.** This item shows whether you are actively employed by the Government or have left service.
- 5 Beneficiary Designation.** This item shows whether the TSP has received a beneficiary designation from you.
- 6 Vesting.** This information appears only if your retirement coverage is FERS (or an equivalent retirement plan). It shows when you are vested in (that is, when you own) Agency Automatic (1%) Contributions and their earnings after you leave Government service.
- 7 Legal Residence.** You will see this information only if you are a member of the uniformed services. In that case, you will see the two-character abbreviation for the state of legal residence that your service provided to the TSP.
- 8 Current Contribution Allocation.** This item shows how your contributions (and any other deposits to your account) were invested in the TSP at the **end** of the statement period.
- 9 Messages.** If there is important information about your account that you should be aware of, you will get a message or messages in this space.
- 10 SUMMARY OF QUARTERLY ACTIVITY.** This section is a summary of the activity in your account for each of the TSP funds (i.e., G, F, C, S, and I) in which you had money at any time during the statement period. It includes the combined totals of all money that was added to or removed from your TSP account, or transferred among your investment funds. It also shows the “Increase/Decrease in Value,” that is, the amount that each of the funds in which you are invested earned or lost during the statement period.
- 11 Total.** This shows the value of your entire account at the **end** of the statement period.
- 12 Percent of Account.** This tells you what percentage of your account was invested in each fund at the **end** of the statement period. The percentage you see here is rounded to a whole percent.
- 13 ADDITIONAL CONTRIBUTION INFORMATION.** You will see this section only if you are a member of the uniformed services or are age 50 or older. If you are a member of the uniformed services, the amount you see here will be the total amount of tax-exempt contributions you have made to your account since you first began participating in the TSP. If you are age 50 or older, you will see the total dollar amount of catch-up contributions you have contributed so far during the current calendar year.
- 14 QUARTERLY LOAN ACTIVITY.** If you have a loan or loans, you will see any loan activity that affected your account during the statement period. To find out the total dollar amount of loan payments you made during the statement period, add the amounts in the “Principal Repaid” and “Interest Paid” columns for that loan.
- 15 Address.** This item shows the address the TSP has for you in your account record. If you are still employed and the address shown is incorrect, ask your agency or service to update your TSP address. If you are separated from Government service, you should notify the TSP Service Office directly of your change of address.

16 TRANSACTION DETAIL BY SOURCE. This section shows all of the activity in your account during the statement period according to the source of the contribution (**i.e., Employee Contributions, Agency Automatic (1%) Contributions, or Matching Contributions**). Only the sources of contributions for which you are eligible will appear on your statement.

17 Posting Date. This item shows the date on which a particular transaction was deposited to or deducted from your account.

18 Transaction Type. This item tells you what type of transaction occurred in your account on the posting date.

19 In some cases, the item under “Transaction Type” may be followed by a date. For example, in the sample statement to the right of posting date 09/12/03, the transaction type “Late Contribution” is followed by the date 06/11/03. This means that the TSP received and processed a contribution from the agency or service on 09/12/03 which **should have been** processed for the pay date of 06/11/03. Immediately following that information is a transaction labelled: “Earnings Adjustment.” This item appears because the late transaction just described was eligible for earnings.

If the transaction is a “negative adjustment,” you will see a notation line immediately below the Negative Adjustment line. The Negative Adjustment line will show the amount that was deducted from your account. The notation line will display the date and amount (by source) requested by your agency or service. These amounts may differ because of a change in value.

20 Total. This column shows the sum of your own contributions and any Agency Automatic (1%) or Matching Contributions made to your account. The last entry shows the total value of your account.

21 TRANSACTION DETAIL BY FUND. This section shows the activity in your account for each TSP fund in which you had money invested during the statement period.

22 Transaction Amount. For any given fund, this amount is the dollar amount of each transaction that occurred in that fund during the statement period.

23 Share Price. This column shows the value per share of the TSP fund on the posting date.

24 Number of Shares. This column shows the number of shares purchased (or sold) as the result of the transaction listed.

Note: Due to the rounding methods that the TSP uses, you might get a slightly different number of fractional shares when you divide a transaction amount by the share price.

If you have questions about your contributions, adjustments, or other payments to your account, you should contact your agency or service. However, you should contact the TSP Service Office if you have questions about the value of your account, the number of shares in your account, or other account activity that relates to contribution allocations, interfund transfers, loans, withdrawals, or rollovers (or transfers) into the TSP from other eligible plans. You can reach the TSP Service Office by calling the ThriftLine at (504) 255-8777. You can now view your participant statement through the Account Access section of the TSP Web site at www.tsp.gov.